

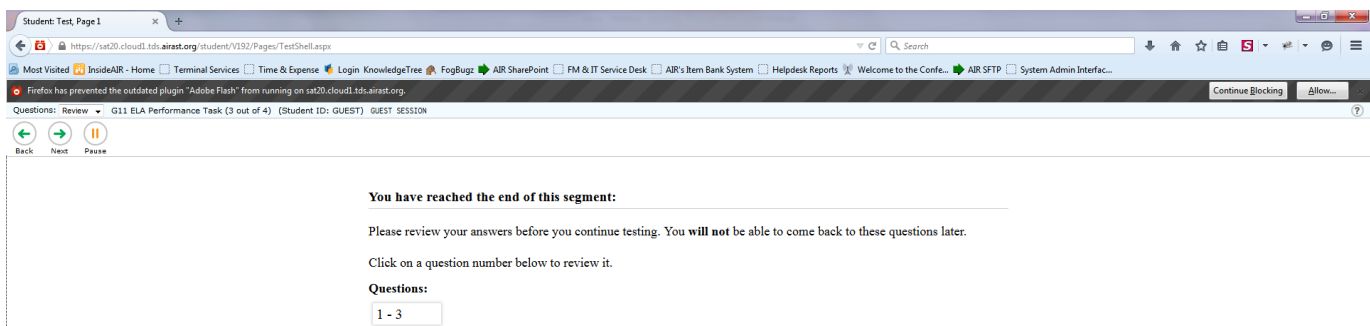
TESTING PAUSE, RESUME AND REVIEW RULES NUMBER OF QUESTIONS

Computer Adaptive Test (CAT) ELA & Math

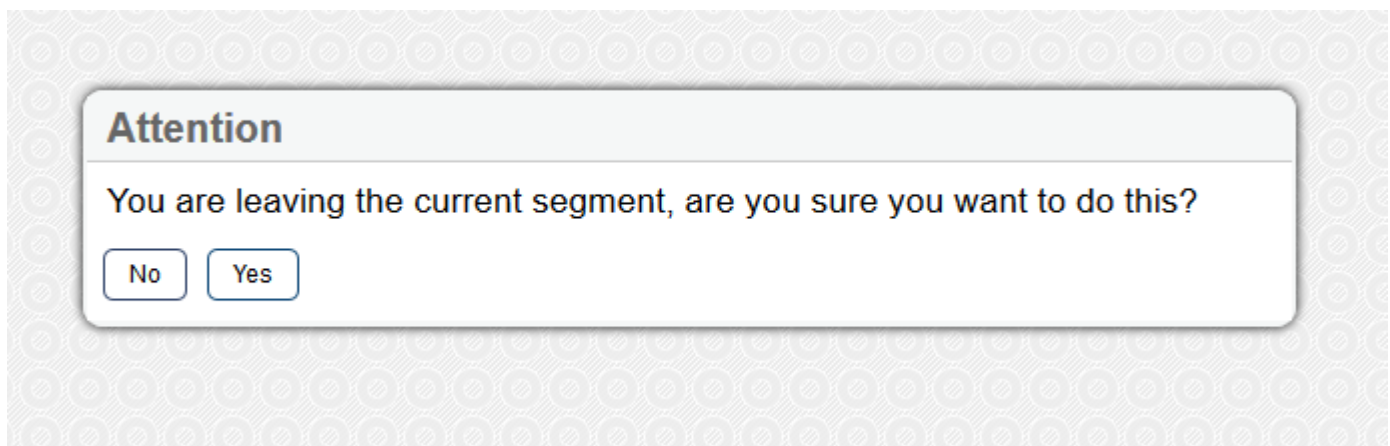
- The CAT portions of the tests are one section, although recommended to be broken up into sessions. If a CAT ELA or MATH is paused more than 20 minutes, you CANNOT go back, review, check or change your already answered questions. After a 20 minute pause, the CAT test resumes on the question you left off at, and you cannot go back, even if it was 'flagged for review'. Any highlighted text and notes on the Digital Notepad will NOT be saved when a test is paused regardless of how long the paused.
- The number of times paused is not limited, but once a CAT test is opened, student must finish it within 45 calendars days and then it expires.

ELA Performance Task (PT) – and the TRANSITION

The ELA-PT is presented in two (2) parts/segments. Once a student moves from Part/Segment 1 to Part/Segment 2, they CANNOT go back, review, check or change answers in Part 1. The transition from Part 1 to Part 2 includes 2 warning screens. First a screen appears showing this. From this screen above, you can change your mind and go back to Part/Segment 1.



Next a screen appears asking this:



You can click [No] to change your mind and go back to Part/Segment 1.

Once you click [Yes], you cannot go back to Part/Segment 1.

- Before beginning an ELA PT, make sure students are familiar with these transition screens, that they are sure of their answers in Part/Segment 1, and they understand after the transition screens they CANNOT go back. If your intent is to have everyone 'pause' after Part/Segment 1, have students inform the TA when they get to that transition as everyone will arrive at different times.
- Remember, the reason the ELA-PT is recommended to be administered in 2 separate sessions (Part/Segment 1 – Pause – Part/Segment 2) is because Part 2 is the long, full-write essay. For Part 1, students should take notes using the Global Notes. Unlike the Digital Notepad in the CAT, content WILL carry over and the Global Notes made in Part 1 are accessible in Part 2. The full-write in Part 2 is directly related to the information in Part 1.

Math Performance Task (PT)

- The Math PT is intended to be presented in one (1) session, however students can take breaks/pauses during the Math PT test. Math PT items are presented on a single screen. Following a break/pause, the student will have access to the same items.
- The number of times paused is not limited, but once a PT test is opened, student must finish it within 10 calendars days and then it expires.

Pausing Hints:

- If a TA pauses, there is a 2 minute lag-time before it actually results in the student's test pausing. If a TA pauses without informing students, anything they enter during that 2 minute lag-time will NOT be saved.
- A TA can pause students individually/one at a time. There is no button to "Pause All". This is accomplished by the "Stop Session" button which equates to pausing everyone and their work is saved. Pause rules above apply.
- **DON'T PAUSE STUDENTS OR STOP A TEST SESSION WITHOUT WARNING THEM!**

Number of Questions

The first thing students usually ask is "how many questions are there"? Before you start a test session you don't know. After you start a test session, the TA/proctor will be monitoring from the TA Interface how students are progressing by the xx/xx indicator.

The screenshot shows the TA Interface for the Maine Department of Education. The top navigation bar includes links like 'Maine Portal', 'System Admin', and 'TA Interface'. The main content area is titled 'Live Tests' and features a 'Stop Session' button. Below this, there is a table titled 'Students in Your Test Session' with columns for Student Name, Student ID, Opp #, Test, Test Settings, Requests, Student Status, and a 'Test' button. The table lists one student: PTT, BRAD, with Student ID 999996105, Opp # 1, and Test GSE-Summative CAT. A large blue arrow points to the 'Test' button in the table.

Student Name	Student ID	Opp #	Test	Test Settings	Requests	Student Status	Test
PTT, BRAD	999996105	1	GSE-Summative CAT	Custom Settings		started: 6/44	

WARNING: the number of items shown in the denominator is an APPROXIMATE, not necessarily actual. For example, a student is listed as on question #27 out of #25 (27/25). DON'T WORRY! Tell the student to keep going.

OR it may say there are #25 questions and the student gets to "submit" after question #23. DON'T WORRY! The adaptive test knows when to end.

In the second scenario the student has not missed questions and does NOT need to return in a make-up session. The APPROXIMATE denominator shows how many questions the student MAY have, but his/her test may end before that.

The accurate test completion indicators are:

- The TA Interface should indicate "completed"
- The best way to check on everyone's status is through the /Online Reporting System (ORS)/Test Management Center/Plan and Manage Testing/ afterwards. Allow a day for this information to upload from the TDS into the ORS.

Glossary:

Break = There is no limit on the number of breaks or the length of a break that a student may be given according to his or her unique needs. However, for some portions of the test, breaks of more than 20 minutes will prevent the student from returning to items already attempted by the student. For a performance task (PT), the student can break for any amount of time and still return to any previously answered item within the PT's current segment/part only.

Pause = Action taken by a student or TA to temporarily halt the test during any part of the test, as needed. Pauses of more than 20 minutes in the CAT component of the test will prevent the student from returning to items already attempted. For a performance task, the student can pause for any amount of time and still return to any previously answered item within the PT's current segment/part only.